Max Lythgoe

Front End Web Developer

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EDUCATION

Devmountain

Online | Graduation Year (2022)

- *Full Stack Web Development Certificate of Completion*

TECHNOLOGIES

Languages | JavaScript (JSX, JSON, NODE), HTML, CSS, PHP
Frameworks & Libraries | Genesis Wordpress Theme, React, Express, Bootstrap, AOS
Database & Industry Tools | PHPMyAdmin, PostgreSQL, Git, GitHub, Command Line, Node
Tools/Software | VScode, Adobe Creative Suite (Photoshop, After Effects, Premiere Pro, Illustrator, InDesign)

PROFESSIONAL EXPERIENCE (updated 2024)

Front End Web Developer, *Performance Driven Marketing*

Hybrid, Ogden, UT | 12/22 - Present

Performance Driven Marketing https://performancedrivenmarketing.com

HTML | CSS | PHP | JavaScript | Wordpress (Genesis) | Advanced Custom Fields
- Created and maintained hundreds of custom designed wordpress sites for businesses nationwide
- Developed on and updated our custom Genesis Child Theme for Wordpress
- Utilized Advanced Custom Fields on all sites I created so that our clients had easy access to update content without making changes to overall layout and design
- Made every site to perfectly match it's AdobeXD design file created by our design team, making changes when requested by client or otherwise
- Collaborated with designers and higher-ups to help streamline the development process
- Completed all sites within the allotted time-frame, met all deadlines. Spoke regularly with clients when needed to show them how to operate the site or to go over how the development was going
- Fixed any bugs or issues that arose on any of our hundreds of sites
- Re-made many sites in an updated version of our theme keeping all data intact, cleaning up old code, and future-proofing, as well as adding additional improvements where I saw fit

Web Developer / Software Engineer, *DevMountain (student)*

Remote | 02/22 - 06/22

TechStack (Final Project) - Github Repo | Demo

React | NodeJS | Express | PostgreSQL | CSS
- Developed an ecommerce site using React, Node, and PostgreSQL to provide a simple user experience for purchasing electronic goods
- Created a working home page and category page where users could sort products
- Developed a cart that allows you to add or remove items and checkout using Stripe API
- Arranged responsive design using CSS to create the ability for the website to be viewed on any device

Maxed Out Music (Foundations Project) - Github Repo | Demo

HTML | NodeJS | Express | CSS | Bootstrap
- Developed a music playlist creation and viewing site using NodeJS for the backend in order to make it easy for the user to find music they enjoy

- Integrated an intuitive user interface utilizing Bootstrap to create instinctive user flow
- Implemented the ability to view, add, or remove songs from user created playlist

Recruiter / Executive Assistant, *CompassGroup*

Farmington, UT & Remote | 10/20 - Current
Excel | Powerpoint | Photoshop
- Oversaw 5 clients hire 63+ employees ranging from entry level to professional positions
- Maintained comprehensive and accurate records updated regularly for all clients
- Drafted and designed documents, presentations and contracts
- Managed all emails, texts and other communications, acting on behalf of the director of operations
- Solely managed the company when executive director was away on travel ensuring that everything was managed effectively and helping with a smooth transition for clients
- Met all deadlines for projects in a timely manner and helped to ensure that all meetings were attended and clients/candidates were given regular updates on progress
- Utilized Adobe and Microsoft programs to help build company websites and create presentations and documents

Collections Specialist, *North American Recovery*

West Valley City, UT | 07/21 - 01/22
- Advanced quickly through training and received a promotion within a month after
- Handled 30+ Inbound calls daily assisting consumers wanting to pay their debts off
- Made over 100+ Outbound calls daily, skip tracing to locate debtors and collecting on debts owed or setting up lawsuits for debtors that refused to pay
- Ensured that lawsuits were set up correctly, following every guideline carefully
- Utilized Debt Net software and Windows Office products including Word, Excel and Notes in order to keep track of debtors and other metrics
- Processed large transactions securely and without error, met and exceeded monthly goals for lawsuits and money collected

Clicklist (OnlinePickup) Associate, *Smiths*

Kaysville, UT | 04/20 - 12/20
- Organized shopping for 8 orders at once, focusing on accuracy and time
- My department was awarded and given bonuses 3 times for our stellar performance and timeliness
- Consistently rated as #1 in our district in sales and quality
- Staged orders by lifting heavy totes and arranging them in the proper order in the backroom
- Greeted customers at carside pickup and loaded their groceries into their vehicle along with processing their payment
- Every action I made in shopping, staging or pickup was timed and I regularly achieved in my KPIs

Crew Member, *McDonald's*

Kaysville, UT | 01/18 - 04/19
- Produced consistent results leading to knowledge of every position, a raise, and offered a management role

Crew Member, *Wendy's*

Kaysville, UT | 06/16 - 01/18
- Solved customer complaints and concerns, and I helped with various problems on a daily basis
- Excelled at keeping my cool under pressure and putting forth my best effort when doing my job
- I served and assembled orders (around 10-60 orders an hour), collected and counted change, and cooked meals
- Cleaned the dining area and bathrooms.